

Northern Neighbours

Nurse Practitioner-Led Clinic

Northern Neighbours NPLC
Board Meeting
Wednesday, October 11, 2023
Northern Neighbours NPLC Board Room

PRESENT:

Charles Alderson	Chair NNNPLC Board Room
Lynne Thibeault	Secretary via video conference
Patricia Anglehart	Treasurer via video conference
Tina Forsyth	Director via video conference
Carolyn Burton	Clinic Administrator NNNPLC Board Room
Arlene McCorry	Clinic Lead NP via video conference
Stefan Chery	Director via video conference

Regrets: Crystal Pirie, Director

Absent:

RECORDER: Carolyn Burton

Meeting called to order at 6:37 pm EST

1. Housekeeping

1.1. Approval of agenda:

Motion to approve agenda.

Moved by: Lynne
Seconded by: Stefan
Carried

1.2. Declaration of Conflict of Interest:

No conflict of Interest declared.

1.3. Review and Approval of Minutes of previous meeting:

Motion to accept the October 11,2023 Minutes.

Moved by: Stefan
Seconded by: Patricia
Carried

1.4. Consent Agenda Items:

None

1.4.1 Administrative/Board Mandatory Item Check List.

The check list was reviewed, and all monthly reporting has been completed.

Section 15 of the Check List had the following changes:

- Staffing workload – NNNPLC is currently not accepting new patients.
- Entered into a data sharing agreement with Lady Dunn and the diabetes staff.

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- “Staffing workload”: The E.T. has contracted an NP for three (3) months. We continue to recruit for a FTE NP.

The floor was open for questions, no questions were asked.

A signed copy of the Mandatory Item Check List will be attached to this copy of the minutes.

A motion to approve the Board Mandatory Item Check List was presented.

Moved by: Charles
Seconded by: Lynne
Carried

1.5 Governance Reports

1.5.1 Amended by-law status. Previously, the Clinic Administrator circulated a draft of by-laws that were amended by the lawyer. The feedback received from the board of directors was submitted to the lawyer and the changes were made. However, the lawyer did enquire whether the NNNPLC would pursue becoming a registered charity.

A discussion regarding becoming a registered charity ensued. The main points were:

- Raised funds if we are a registered charity are **NOT** recoverable by the MOHLTC at end of the fiscal year.
- Currently as a not-for-profit any monies raised **ARE** recoverable by the MOHLTC and the end of the fiscal year.
- Fund raising cannot be done during NNNPLC working hours.
- Other NPLCs have not pursued this avenue, we should do more research as to why they have not become registered charities.
- NPLCA did discuss this during the September monthly meeting and the NPLCA will attempt to arrange for a guest speaker for the NPLCA November 2023 meeting.

More information is required before the board can decide.

2 Business

2.1 Board Member Vacancy

The board chair presented that Shelly Livingston has formally resigned as an NNNPLC Board Director. The current vacancy has historically been filled by a member of Netmizaaggamig Nishnaabeg (NN). A discussion ensued regarding filling the position with representation from NN resulting in the following points:

- Letter from the NNNPLC Board Chair to the leadership in NN asking for assistance to fill the position with representation from that community;
- Board posting, Director Application, and Board of Director description submitted to Charles, and he will submit to the following leadership of the community;

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- Shelly Livingston, Health Manager
- Chief Louise Kwissiwa
- Donna Sutherland, Band Manager
- Judy Desmoulin, Lead for health portfolio
- An ad will be placed in the Marathon Mercury advertising our vacancy.
- An announcement will be posted on our Facebook page.
- A clinic email for our Board Chair will be created for correspondence.

2.2 Professional Development

2.2.1 No news to report under professional development.

2.3 Communication – Arbora

Upon recent review of the June 14, 2023, meeting, the Clinic Administrator recalled that Tiina of Arbora had recommended that a separate presentation be given to Netmizaaggamig Nishnaabeg. Tiina will present a quote to present virtually. Tiina had also offered to do that presentation. After the June 2023 meeting the board of directors was on summer hiatus. The Clinic Administrator will share the quote upon receipt.

3 Task List

Task	Owner(s)	Deadline	Status
Recruitment Letter from Board Chair	Carolyn	ASAP	Complete
Copy of Band Council Resolution	Charles	ASAP	
Share email conversation regarding becoming a registered charity	Carolyn	Sept 14/23	Complete
Preparation of key leadership contacts to share with Carolyn	Charles	ASAP	Complete
Reach out to Tiina of Arbora to schedule a presentation with NN	Carolyn	ASAP	Complete

4 Next Board Meeting.

Regular Board Meeting Wednesday, November 08, 2023, at 6:30 pm

7. Adjournment. 8:54 pm